

Accident / Incident / Safety Report

REPORT IDENTIFICATION

If you identify your organisation and your report using the two following fields you can submit a follow-up report at a later stage using the same references.

	Country	Type of organisation	Organisation's approval number and name
Reporting entity			

Report identification	
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When and where

UTC Date - Time-(h:m)			Location of occurrence	
Local Date - Time-(h:m)			State/area	

What

Headline	
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Narrative	
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Aircraft identification

Aircraft registration		Manufacturer	
State of registry		Model	
Serial number		Series	
Year built		Other Information	<i>if applicable</i>

Aircraft maintenance

Aircraft total time- (h)		Total cycles a/c	
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AIRCRAFT PART/COMPONENT/SYSTEM ISSUE(S) DETECTED

Aircraft description

Propulsion type	<input type="checkbox"/> Reciprocating <input type="checkbox"/> Turboprop <input type="checkbox"/> Turbofan <input type="checkbox"/> Turboshaft <input type="checkbox"/> Other	Aircraft category	<input type="checkbox"/> Fixed Wing <input type="checkbox"/> Rotorcraft <input type="checkbox"/> Other
Number of engines		Landing gear type	
Maximum t/o mass		Wake turb. category	

Flight details

	Country	Operator name	Operation type
Operator			

Call sign		Flight number	
Flight phase	<input type="checkbox"/> Standing <input type="checkbox"/> Taxi <input type="checkbox"/> Take-off <input type="checkbox"/> En route <input type="checkbox"/> Approach <input type="checkbox"/> Landing <input type="checkbox"/> Manoeuvring <input type="checkbox"/> Post-impact <input type="checkbox"/> Tow <input type="checkbox"/> Unknown	Occasion on ground	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
Number of Persons on board		Number of Crewmembers on board	
Last departure point		Planned destination	



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Part/Component/System information

Part name		Part number	
Serial number		ATA-Chapter	
Manufacturer			

	Time since new	Cycles since new	Date of manufacturing
Manufacturing			YYYY/MM/DD

	Time since overhaul	Cycles since overhaul	Date of overhaul
Overhaul			YYYY/MM/DD

	Time since inspection	Cycles since inspection	Date of repair / inspection
Inspection			YYYY/MM/DD

Add further part/component/system information for additional components if required.



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ENGINE ISSUE(S) DETECTED (If applicable)

Engine information

Manufacturer		Model	
Part number		Serial number	
Engine position		ATA chapter involved	
Nature of issue	<input type="checkbox"/> Complete inability to shut the engine down <input type="checkbox"/> Non-containment of high-energy debris <input type="checkbox"/> Significant thrust in the opposite direction <input type="checkbox"/> Concentration of toxic products <input type="checkbox"/> Failure of the Engine mount system <input type="checkbox"/> Uncontrolled fire <input type="checkbox"/> Release of the propeller by the Engine <input type="checkbox"/> Other :		

	Time since new	Cycles since new	Date of manufacturing
Manufacturing			YYYY/MM/DD

	Time since overhaul	Cycles since overhaul	Date of overhaul
Overhaul			YYYY/MM/DD

	Time since inspection	Cycles since inspection	Date of inspection
Inspection			YYYY/MM/DD

Add further engine information if required.



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PROPELLER ISSUE(S) DETECTED (If applicable)

Propeller information

Manufacturer		Model	
Part number		Serial number	
Propeller position		ATA chapter involved	
Nature of issue	<input type="checkbox"/> Development of excessive drag <input type="checkbox"/> Failure that results in excessive imbalance <input type="checkbox"/> Release of the propeller or any major portion of it <input type="checkbox"/> Significant thrust in the opposite direction to that commanded by the pilot <input type="checkbox"/> Other :		

	Time since new	Cycles since new	Date of manufacturing
Manufacturing			YYYY/MM/DD

	Time since overhaul	Cycles since overhaul	Date of overhaul
Overhaul			YYYY/MM/DD

	Time since inspection	Cycles since inspection	Date of inspection
Inspection			YYYY/MM/DD

Add further propeller information if required.



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CLASSIFICATION AND RISK

Damage

Highest damage to aircraft	<input type="checkbox"/> Destroyed <input type="checkbox"/> Substantial <input type="checkbox"/> Minor <input type="checkbox"/> None <input type="checkbox"/> Unknown	Damage not to aircraft	<input type="checkbox"/> None <input type="checkbox"/> Minor <input type="checkbox"/> Substantial <input type="checkbox"/> Unknown
Third party damage	<input type="checkbox"/> No <input type="checkbox"/> Yes - Object damaged: - damage by:		

Injuries

Injury level	<input type="checkbox"/> Fatal	<input type="checkbox"/> Serious	<input type="checkbox"/> Minor	<input type="checkbox"/> None	<input type="checkbox"/> Unknown
Number of persons	Fatal	Serious	Minor		
On ground					
On aircraft					

Incapacitation (If applicable)

Person	1	2	3
Reason for incapacity			

Incapacitation (If applicable)

Person	1	2	3
Reason for incapacity			

Add further information if required.

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Classification

Occurrence class (severity)	<input type="checkbox"/> Accident <input type="checkbox"/> Serious incident <input type="checkbox"/> Incident <input type="checkbox"/> Occurrence without safety effect <input type="checkbox"/> Observation <input type="checkbox"/> Not determined	Detection phase	<input type="checkbox"/> Manufacturing <input type="checkbox"/> Scheduled Maintenance <input type="checkbox"/> Non-scheduled Maintenance <input type="checkbox"/> Standing <input type="checkbox"/> Taxi <input type="checkbox"/> Take-off <input type="checkbox"/> En route <input type="checkbox"/> Approach <input type="checkbox"/> Landing <input type="checkbox"/> Manoeuvring <input type="checkbox"/> Post-impact <input type="checkbox"/> Other <input type="checkbox"/> Unknown																																																																																																						
Occurrence category	<table style="width: 100%; border: none;"> <tr><td style="width: 20px;"><input type="checkbox"/></td><td>ADRM</td><td>Aerodrome</td></tr> <tr><td><input type="checkbox"/></td><td>AMAN</td><td>Abrupt manoeuvre</td></tr> <tr><td><input type="checkbox"/></td><td>ARC</td><td>Abnormal runway contact</td></tr> <tr><td><input type="checkbox"/></td><td>ATM</td><td>ATM CNS</td></tr> <tr><td><input type="checkbox"/></td><td>BIRD</td><td>Birdstrike</td></tr> <tr><td><input type="checkbox"/></td><td>CABIN</td><td>Cabin safety events</td></tr> <tr><td><input type="checkbox"/></td><td>CFIT</td><td>Controlled flight into or toward terrain</td></tr> <tr><td><input type="checkbox"/></td><td>CTOL</td><td>Collision with obstacle(s) during take-off and landing</td></tr> <tr><td><input type="checkbox"/></td><td>EVAC</td><td>Evacuation</td></tr> <tr><td><input type="checkbox"/></td><td>EXTL</td><td>External load related occurrences</td></tr> <tr><td><input type="checkbox"/></td><td>F-NI</td><td>Fire smoke (non-impact)</td></tr> <tr><td><input type="checkbox"/></td><td>F-POST</td><td>Fire smoke (post-impact)</td></tr> <tr><td><input type="checkbox"/></td><td>FUEL</td><td>Fuel related</td></tr> <tr><td><input type="checkbox"/></td><td>GCOL</td><td>Ground Collision</td></tr> <tr><td><input type="checkbox"/></td><td>ICE</td><td>Icing</td></tr> <tr><td><input type="checkbox"/></td><td>LALT</td><td>Low altitude operations</td></tr> <tr><td><input type="checkbox"/></td><td>LOC-G</td><td>Loss of control - ground</td></tr> <tr><td><input type="checkbox"/></td><td>LOC-I</td><td>Loss of control - inflight</td></tr> <tr><td><input type="checkbox"/></td><td>LOLI</td><td>Loss of lifting conditions en-route</td></tr> <tr><td><input type="checkbox"/></td><td>MAC</td><td>Airprox ACAS alert loss of separation (near) midair collision</td></tr> <tr><td><input type="checkbox"/></td><td>MED</td><td>Medical</td></tr> <tr><td><input type="checkbox"/></td><td>NAV</td><td>Navigation Error</td></tr> <tr><td><input type="checkbox"/></td><td>OTHR</td><td>Other</td></tr> <tr><td><input type="checkbox"/></td><td>RAMP</td><td>Ground Handling</td></tr> <tr><td><input type="checkbox"/></td><td>RE</td><td>Runway Excursion</td></tr> <tr><td><input type="checkbox"/></td><td>SCF-NP</td><td>System component failure or malfunction [non - powerplant]</td></tr> <tr><td><input type="checkbox"/></td><td>SCF-PP</td><td>Powerplant failure or malfunction</td></tr> <tr><td><input type="checkbox"/></td><td>SEC</td><td>Security Related</td></tr> <tr><td><input type="checkbox"/></td><td>TURB</td><td>Turbulence encounter</td></tr> <tr><td><input type="checkbox"/></td><td>UIMC</td><td>Unintended flight in IMC</td></tr> <tr><td><input type="checkbox"/></td><td>UNK</td><td>Unknown or undetermined</td></tr> <tr><td><input type="checkbox"/></td><td>USOS</td><td>Undershoot overshoot</td></tr> <tr><td><input type="checkbox"/></td><td>WILD</td><td>Collision Wildlife</td></tr> <tr><td><input type="checkbox"/></td><td>WSTRW</td><td>Windshear or thunderstorm</td></tr> </table>			<input type="checkbox"/>	ADRM	Aerodrome	<input type="checkbox"/>	AMAN	Abrupt manoeuvre	<input type="checkbox"/>	ARC	Abnormal runway contact	<input type="checkbox"/>	ATM	ATM CNS	<input type="checkbox"/>	BIRD	Birdstrike	<input type="checkbox"/>	CABIN	Cabin safety events	<input type="checkbox"/>	CFIT	Controlled flight into or toward terrain	<input type="checkbox"/>	CTOL	Collision with obstacle(s) during take-off and landing	<input type="checkbox"/>	EVAC	Evacuation	<input type="checkbox"/>	EXTL	External load related occurrences	<input type="checkbox"/>	F-NI	Fire smoke (non-impact)	<input type="checkbox"/>	F-POST	Fire smoke (post-impact)	<input type="checkbox"/>	FUEL	Fuel related	<input type="checkbox"/>	GCOL	Ground Collision	<input type="checkbox"/>	ICE	Icing	<input type="checkbox"/>	LALT	Low altitude operations	<input type="checkbox"/>	LOC-G	Loss of control - ground	<input type="checkbox"/>	LOC-I	Loss of control - inflight	<input type="checkbox"/>	LOLI	Loss of lifting conditions en-route	<input type="checkbox"/>	MAC	Airprox ACAS alert loss of separation (near) midair collision	<input type="checkbox"/>	MED	Medical	<input type="checkbox"/>	NAV	Navigation Error	<input type="checkbox"/>	OTHR	Other	<input type="checkbox"/>	RAMP	Ground Handling	<input type="checkbox"/>	RE	Runway Excursion	<input type="checkbox"/>	SCF-NP	System component failure or malfunction [non - powerplant]	<input type="checkbox"/>	SCF-PP	Powerplant failure or malfunction	<input type="checkbox"/>	SEC	Security Related	<input type="checkbox"/>	TURB	Turbulence encounter	<input type="checkbox"/>	UIMC	Unintended flight in IMC	<input type="checkbox"/>	UNK	Unknown or undetermined	<input type="checkbox"/>	USOS	Undershoot overshoot	<input type="checkbox"/>	WILD	Collision Wildlife	<input type="checkbox"/>	WSTRW	Windshear or thunderstorm
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ANALYSIS AND FOLLOW-UP (if already performed)

Assessment

Analysis / follow up	
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Corrective actions	
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Parties informed	<ul style="list-style-type: none"><input type="checkbox"/> State of Registry<input type="checkbox"/> State of Operator<input type="checkbox"/> State of Occurrence<input type="checkbox"/> Design Approval Holder (Engine)<input type="checkbox"/> Design Approval Holder (Propeller)<input type="checkbox"/> Aerodrome<input type="checkbox"/> ANSP<input type="checkbox"/> Operator<input type="checkbox"/> Owner<input type="checkbox"/> CAMO<input type="checkbox"/> Competent Authority<input type="checkbox"/> Safety Investigation Authorities<input type="checkbox"/> Other<input type="checkbox"/> Unknown
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